

2005-2006 Budget Request Form Pomona Organizations

To apply for funds, fill out this form and return it to the ASPC Office (Smith Campus Center, Suite 244 on the Pomona Campus), and sign up for a review time with the budget committee by **Thursday, April 14 by 4:45pm.**

Organization Name: _____

Current Contact: _____ Ext: _____

New Officers for 2004-05:

	<u>Name</u>	<u>Title</u>	<u>Ext. & Mailing Address</u>	<u>Email</u>
1.	_____			
2.	_____			
3.	_____			

(It is recommended that both new and old officers be present for the budget hearing).

Number of current members: _____

Faculty Advisor: _____

Budget:

	<u>2004 -05 Allocation</u>	<u>2005-06 Request</u>
ASPC	\$ _____	\$ _____
Other Sources	\$ _____	\$ _____

On an attached sheet, please provide the following information:

1. Mission statement
2. Names of active members
3. Itemized income and expenditure report for 2004-'05
4. Projected budget (itemized for 2005-'06)
5. Detailed summary of activities for 2004-'05; projected activities for 2005-'06
6. Complete inventory list of items that belong to the organization
7. Current balance printout (available at the ASPC Office)